

# Are YOU Sick Of Clutter?

## Experience The 8-Hour Miracle™!

### Here is how it works:

We'll come to your home or office. If you have an assistant, he/she is encouraged to participate in the process. First, we will install Taming The Paper Tiger® software -- or we can ship you the software, and you can install it before we arrive.

Next, we'll begin organizing your desk! Sound scary? Well, isn't that where you put the most important papers? If The Paper Tiger System doesn't work for what is most important to you, we'll take our toys and leave! You describe the papers on top of your desk while we enter the information and file the papers. Then we move to the floor. (Isn't that where you put the things on your desk you didn't get to -- but are afraid to put away?)

Once the desk and floor are clean, we tackle the most accessible file drawer, completing as much as possible in one 8-hour day.

### The next day, when you return to your office, we guarantee 3 things:

- (1) You will know what to do with every new piece of paper
- (2) You (and anyone else in your office) can find anything we filed in 5 seconds or less,
- (3) You will have a "game plan" for any papers or files we didn't get converted on that first day.



### We are so confident that you will love The 8-Hour Miracle™, that we guarantee our products and services 100 percent!

If at any time during the 30 days following our appointment you are not satisfied with the results, your entire consulting fee will be refunded!.

*"I just wanted to tell you that the 8-hour miracle was truly a miracle. My stress level is down 90%."*

— Becky Stephenson  
Researcher, University of North Carolina

### For More Information:

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## What Will The 8-Hour Miracle™ Do For You?

- Increase productivity and lower your stress level
- Allow you to easily add, merge and purge files
- Give you and your staff instant access to information
- Give you the ability to respond quickly to legal action
- Provide you a productivity miracle in just 8 hours
- Provide maximum results in minimum time!

*"Now we can find everything we need, and it has absolutely increased our productivity. They have a guarantee that you'll be able to find anything in your office in five seconds or less, and it's true!"*

— Mark Little  
Wall Street Services, San Antonio



**Powerful software combined with a proven system for filing and retrieving paper. All designed to help you be more effective!**

## WHY YOU NEED THE PAPER TIGER...

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**Instant Retrieval** — The powerful search engine allows you to find files by keyword, category, location, action date or any combination of these criteria. Find what you need, when you need it!

**Unlimited Keywords** — No longer are you restricted to what will fit on the file folder tab. Multiple keywords make retrieving information easier and faster. All files are automatically cross-indexed.

**Nights and Weekends** — You'll be able to quickly find any information, even if your assistant isn't around.

**File Instead of Pile** — Filing alphabetically has many drawbacks. *The Paper Tiger* makes it possible to set up all of your files ahead of time. Then, when you need to file something, simply drop the information into the folder and quickly update the software

**Stay Focused** — Using *The Paper Tiger*, you can easily eliminate redundant information, helping you focus on what is useful and current. The software even reminds you to toss outdated paper.

**Computer Off?** — When you're out of the office or your computer is off, simply refer to your printed, alphabetized File Index for fast retrieval.

**Save Your Energy** — *The Paper Tiger* allows filing using a non-alphabetic method, forever eliminating the need to shift file to make room for more!

**Archive With Ease** — Traditional filing methods can result in archived information being lost forever. In today's business environment, not being able to quickly react to a lawsuit, an audit, or other action could be trouble—find information stored locally or off-site with just a few clicks of your mouse!

**Other Uses** — Use the software at home or work. It also works well for organizing binders, software, videos, compact discs, books, magazines, etc.

**Professional Coaching** — Barbara Hemphill has spent over 25 years helping thousands of people better manage something they hate...paper! In the multimedia tutorial, she serves as your guide, helping you turn your paper into profit and peace of mind.

**FIND ANYTHING  
IN YOUR OFFICE  
IN 5 SECONDS  
OR LESS —  
GUARANTEED!**

*"Thank you!! I came into my office this morning and looked for two items . . . was concerned that they might be lost forever . . . instead, I found them within a matter of seconds. Amazing!"*

— Kimberly Hinton,  
Entrepreneur

*"I was amazed at the transformation that took place in just one day! Office stress is down and productivity is up. Our business is now definitely heading in a new, stable and profitable direction.."*

— Melynda Pushee,  
Office Administrator,  
Scott's Flood Response &  
Carpet Service